

BOARD OF SUPERVISORS  
200 W. 4<sup>TH</sup> STREET, 4<sup>TH</sup> FLOOR  
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MEMBERS OF THE BOARD  
JORDAN WAMHOFF  
DAVID ROGERS  
ROBERT L. POYTHRESS  
LETICIA GONZALEZ  
ROBERT MACAULAY

Karen Scrivner, Chief Clerk of the Board

**ANY INDIVIDUAL WITH A DISABILITY MAY REQUEST SPECIAL ASSISTANCE BY CONTACTING THE CHIEF CLERK TO THE BOARD OF SUPERVISORS**

**AGENDA**  
**for Special Meeting of the**  
**Madera County Board of Supervisors**  
**Tuesday, January 28, 2025**

**MEETING LOCATION**  
**Madera County Government Center**  
**200 W. 4<sup>th</sup> Street, Madera CA 93637**  
**Board of Supervisors Chambers**

**REMOTE PARTICIPATION**  
**<https://zoom.us/j/89472523311>**  
**Meeting ID: 894 7252 3311**

**9:00 A.M. – Closed Session**  
**10:00 A.M. – Public Session**  
**10:30 A.M. – Public Hearings**  
**1:30 P.M. – GSA Hearing/Items**

*Meetings of the Board of Supervisors shall convene in the Board of Supervisors Chambers, Madera County Government Center, 200 West 4<sup>th</sup> Street, Madera, California. The Board of Supervisors meets simultaneously as the Board of Supervisors, the Board of Directors of all Dependent Special Districts governed by the Board, the Board of Directors of County Groundwater Sustainability Agencies, the County Public Financing Authority, the Flood Control and Water Conservation Agency, and the Governing Body of each and every other public entity for which the Board of Supervisors serves as the Governing Body.*

*Supporting documents relating to the items on this agenda that are not listed as 'Closed Session' are available through the County of Madera website at [www.maderacounty.com](http://www.maderacounty.com). These documents are also available at the Office of the Clerk of the Board of Supervisors, 200 West 4th Street, 4th Floor, Madera, CA 93637. Supporting documents relating to the items on this agenda that are not listed as 'Closed Session' may be submitted after the posting of the agenda and are available at the Office of the Clerk of the Board of Supervisors. Please visit the Office of the Clerk of the Board of Supervisors for updates.*

## **SUBMITTING WRITTEN PUBLIC COMMENT**

After the posting of an agenda, members of the public may submit written correspondence to the Board on any matter within its jurisdiction, either in person or via email. To be included in documents presented to the Board and acknowledged as being received during the regular Board meeting, written correspondence must be received by 4:30 p.m. on the day prior to the Board meeting. Correspondence that is received by the 4:30 p.m. deadline will be distributed to the Board during regular County business hours and made available for public inspection at the Office of the Clerk of the Board of Supervisors at the time of distribution to the Board. The County will attempt to also post courtesy copies of the submitted written correspondence on the County website before the meeting to which the correspondence pertains, unless it is impractical or not possible to do so.

For written correspondence that is timely received by the 4:30 p.m. deadline, the Board Chair or a designated representative will acknowledge receipt of the written correspondence for the relevant agenda item during the Board meeting. However, correspondence will not be read verbatim into the record unless approved by majority vote of the Board.

### **Late Submissions:**

Written correspondence received after 4:30 p.m. the day before the Board meeting and before the meeting ends will only be included in the meeting minutes. Such correspondence will not be forwarded to the Board prior to the meeting, nor will it be acknowledged during the relevant agenda item.

These rules do not apply to written materials submitted for noticed public hearing items prior to the close of the public hearing.

Written correspondence may be submitted to the Board in person, by email or US Mail. Please include the applicable agenda date and item number in the subject line.

**Email:** COTB@maderacounty.com

**U.S. Mail/Personal Delivery:** Board of Supervisors  
Attention: Chief Clerk of the Board of Supervisors  
200 W. 4<sup>th</sup> Street, Suite 4100  
Madera, CA 93637

**9:00 A.M.**

**CALL TO ORDER**

- 1. ADDITIONS TO THE AGENDA:** Items identified after the preparation of the agenda for which there is a need to take immediate action. Two-thirds vote required for consideration. (Government Code Section 54954.2(b)(2)).

**THE FOLLOWING ITEMS WILL BE DISCUSSED ON A NONAPPOINTMENT BASIS, NOT NECESSARILY IN THE ORDER LISTED**

- 2. CLOSED SESSION:**

- 2.a. 11444: Request for Closed Session:**

Government Code Section 54957.6

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Chenecua Dixon, Human Resources Director, Joel Bugay, Assistant County Administrative Officer, Susan Carter, Human Resources Manager, and Sabrina Mendez, Human Resources Manager.

Employee Organization: ALL UNITS

Unrepresented Employees: All Classifications (Excluding Elected Officials)

- 2.b. 11469: Request for Closed Session:**

Government Code Section 54957

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title of Position: Animal Services Director

- 2.c. 11470: Request for Closed Session:**

Government Code Section 54947

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title of Position: Chief Information Officer

- 2.d. Report by County Counsel on Closed Session items.**

**10:00 A.M.**

**OPEN AND CLOSE MEETING IN MEMORY OF:**

- 3. INVOCATION AND PLEDGE OF ALLEGIANCE**

- 4. PUBLIC COMMENT:** The first 15 minutes of each regular session are set aside for members of the public to address the Board on any matter under the jurisdiction of the Board, but not appearing on the agenda. The Board will not take action on any items presented under public comment. Speakers are limited to 3 minutes. Anyone addressing the Board is asked to print their name clearly on the "Speaker" sheet at the podium and state their name and county of residence for the record.

**ALL MATTERS LISTED UNDER CONSENT CALENDAR ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION**

**5. CONSENT CALENDAR**

**A. APPROVAL OF MINUTES**

1. Consideration of approval of the Regular Meeting Minutes for January 7, 2025.

**B. 11457: CLERK OF THE BOARD DEPARTMENT**

Consideration of entering into an Amendment to MCC No. 12904-24 with eScribe Software LTD. amending Compensation and Costs to update remittance of payment from eScribe to Carahsoft Technology Corporation, in the amount of \$37,400.00 for the Annual Service Fee (subject to a 5% increase per year thereafter) and a one-time implementation cost in the amount of \$2,000.00 for a Legislative Management Solution for Fiscal Years 2024-2027 and authorize the Chair to sign.

**C. 11450: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT/PLANNING DIVISION**

Consideration of entering into an Agreement with Self Help Enterprises in the amount of \$50,000.00 per year for loan portfolio management services for a five-year term and authorize the Chair to sign.

**D. 11445: COUNTY ADMINISTRATION DEPARTMENT**

Consideration to adopt a Resolution approving an Amendment to the Standard Agreement issued under the 2020 Community Development Block Grant Program Coronavirus Response (CDBG-CV 2/3) Rapid Rehousing/Madera Rescue Mission Triage Center Project (HCD Standard Agreement No. 20-CDBG-CV2-3-00082).

**E. 11461: HUMAN RESOURCES DEPARTMENT**

Monthly report of employee transactions and vacancies for December 2024.

**F. 11451: LIBRARY DEPARTMENT**

Consideration of approval of Receipt of Unanticipated Revenue No. 24-070 in the amount of \$15,000.00 derived from Library Administration - State Grant Revenue to Special Department Expense for Fiscal Year 2024-2025. **4 Votes Required**

**G. 11441: OFFICE OF INFORMATION TECHNOLOGY**

Mimecast - Domain-based Message Authentication Reporting Conformance Analyzer.

1. Consideration of entering into an Agreement with CDW Government, LLC (CDW-G) as a reseller of Mimecast in an amount of \$39,695.17 per year for the purchase of Mimecast services and products for Fiscal Years 2024-2026 and authorize the Chair to sign.

2. Consideration of entering into an Agreement with Mimecast North America, Inc. (Mimecast) will be paid through CDW-G as outlined in Item 1 for the implementation and configuration services of Mimecast for Fiscal Years 2024-2026 and authorize the Chair to sign.

**H. 11443: PUBLIC WORKS DEPARTMENT/ENGINEERING SERVICES DIVISION**

Consideration to adopt a Resolution summarily vacating segments of the public road Right-Of-Way on a portion of Avenue 26 ½, Road 21, and Road 21 ½, and making related findings under the California Environmental Quality Act pursuant to California Code of Regulations, Title 14 Sections 15305 and 15312.

Approval of this Resolution includes making related findings that this action is categorically exempted from the provision of the California Environmental Quality Act under California Code of Regulations, Title 14 Sections 15305 and 15312 which state that this class of projects consisting of minor alterations in land use limitations and action to revoke entitlement for use, issued and adopted by the regulatory agency, have been determined not to have a significant effect on the environment.

**I. 11435: WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY**

Consideration of approval to appoint Kristina Gallagher, Madera County Economic Development Commission, to the Workforce Development Board (WDB) of Madera County for a three year term to expire on January 28, 2028.

**J. 11462: BOARD OF DIRECTORS/FLOOD CONTROL & WATER CONSERVATION AGENCY/WATER & NATURAL RESOURCES DEPARTMENT**

Consideration of entering into an Agreement with KSN, Inc. in the amount of \$63,237.00 for Patrol Road Repair Project engineering services and authorize the Chair to sign.

**6. DISCUSSION ITEMS:**

**6.a. 11456: BOARD OF SUPERVISORS DEPARTMENT**

Presentation of a Proclamation honoring Stephanie Stoeckel on her retirement from Madera County Probation.

**6.b. 11463: COUNTY ADMINISTRATION DEPARTMENT**

Discussion and consideration to adopt a Resolution authorizing the execution and delivery of Equipment Schedule No. 10 to the Master Equipment Lease/Purchase Agreement for the acquisition, financing, and leasing of certain equipment; authorizing the execution and delivery of other documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transaction contemplated by the resolution.

- 6.c. **11452: HUMAN RESOURCES DEPARTMENT**  
Discussion and consideration to adopt a Resolution appointing Christine Doss as Madera County's Director of Behavioral Health Services effective February 3, 2025.
- 6.d. **11414: TREASURER/TAX COLLECTOR DEPARTMENT**  
**Second Reading** to adopt an Ordinance amending Chapter 5.04 of Title 5 to update and clarify various provisions of the Madera County Code relating to business licenses.

**10:30 A.M.**

**7. PUBLIC HEARING:**

- 7.a. **11447: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT/PLANNING DIVISION**  
**Hearing** to consider adoption of a Resolution for the formation of the Bonita Water District.

**1:30 P.M.**

**8. GSA HEARING:**

- 8.a. **11458: BOARD OF DIRECTORS GROUNDWATER SUSTAINABILITY AGENCY/WATER & NATURAL RESOURCES DEPARTMENT**  
Madera Subbasin Joint GSP 2025 Plan Amendment.
  - 1. Discussion and consideration of entering into a Memorandum of Understanding between the United States Bureau of Reclamation, Friant Water Authority, San Joaquin River Restoration Program Restoration Administrator, Madera County Groundwater Sustainability Agency (GSA), City of Madera GSA, Madera Irrigation GSA, Madera Water District GSA, Gravelly Ford Water District GSA, Root Creek Water District GSA, New Stone Water District GSA, McMullin Area GSA and North Kings GSA to establish an interconnected surface working (ISW) group within the Madera and Kings Subbasin of the San Joaquin Valley Groundwater Basin to collaborate on potential refinement and subsequent implementation of separate but coordinated ISW work plans for subbasins and authorize the Chair to sign.
  - 2. Discussion and consideration of entering into an Amendment to MCC No. 11650A-23 the Coordination Agreement among the Madera County Groundwater Sustainability Agency (GSA), City of Madera GSA, Madera Irrigation GSA, Madera Water District GSA, Gravelly Ford Water District GSA, Root Creek Water District GSA, New Stone Water District GSA and extending the term to December 31, 2040 and authorize the Chair to sign.

3. **Hearing** for adoption of a Resolution amending the Joint Groundwater Sustainability Plan for the Madera Subbasin and authorizing the Director of Water and Natural Resources to take any and all action necessary to submit an Amendment for the Joint Groundwater Sustainability Plan to the Department of Water Resources.

Approval of this Resolution includes making related findings which are exempt from the California Environmental Quality Act ("CEQA") pursuant to Water Code section 10728.6, as well as CEQA Guidelines sections 15307 (action of a regulatory agency to protect natural resources), 15308 (action of a regulatory agency to protect the environment), and 15061(b)(3) (the "common sense" exemption where a project is exempt if it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment).

## 9. GSA ITEMS:

- 9.a. **11454: BOARD OF DIRECTORS GROUNDWATER SUSTAINABILITY AGENCY/WATER & NATURAL RESOURCES DEPARTMENT**  
Consideration of entering into an Agreement with Linguistica Interpreting & Translation, LLC in the amount of \$150,000.00 to conduct outreach, education, and translation for the Multibenefit Land Repurposing Program through December 31, 2026 and authorize the Chair to sign.
- 9.b. **11455: BOARD OF DIRECTORS GROUNDWATER SUSTAINABILITY AGENCY/WATER & NATURAL RESOURCES DEPARTMENT**  
Consideration of entering into an Amendment to MCC No. 11271-18, a Restated Cost Sharing Agreement for the Delta-Mendota Subbasin Coordination among the Groundwater Sustainability Agencies within the Delta Mendota Subbasin and the San Luis & Delta-Mendota Water authority for coordination plan expenses for the development and implementation of a single Groundwater Sustainability Plan for the Subbasin and authorize the Chair to sign.
- 9.c. **11459: BOARD OF DIRECTORS GROUNDWATER SUSTAINABILITY AGENCY/WATER & NATURAL RESOURCES DEPARTMENT**  
Consideration to adopt a Resolution establishing a Madera County Groundwater Sustainability Agency (GSA) Committee, 2025 meeting dates, time and location.

## 10. PENDING LEGISLATION - Discuss, Support or Oppose Legislation Presented by Supervisors and/or Staff

## 11. SUPERVISORS AND STAFF REPORTS

## CLOSED SESSION: CONTINUE FROM 9:00 A.M. SESSION

## 12. ADJOURNMENT

**NEXT MEETINGS: FEBRUARY 4, 2025, REGULAR MEETING  
FEBRUARY 11, 2025, REGULAR MEETING  
FEBRUARY 25, 2025, SPECIAL MEETING  
~~MARCH 4, 2025, REGULAR MEETING~~ - **CANCELED**  
MARCH 11, 2025, REGULAR MEETING  
MARCH 18, 2025, REGULAR MEETING**