



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS  
NICK BRUNO, PRESIDENT  
JEFFREY D. COULTHARD, VICE PRESIDENT  
SHANNON SIMONIAN, TREASURER  
ERIC BREAM  
MATT CERNIGLIA  
MIKE DELAGUERRA  
HENK GRIFFIN

JULIA D. STORNETTA, GENERAL MANAGER/SECRETARY  
MIKE CUTTONE, ASSISTANT TREASURER  
BRIAN EHLERS, DISTRICT ENGINEER  
LAUREN D. LAYNE, LEGAL COUNSEL

## REGULAR MEETING OF THE BOARD OF DIRECTORS

will be held on

**Monday, October 9, 2023**

**11:00 a.m.**

at

**The Lodge at Riverstone  
370 Lodge Road South  
Madera, California 93636**

### 1. CALL TO ORDER

### 2. PUBLIC COMMENT

Members of the public may address the Board on any matter related to the District that is not included on the Agenda. Comments are limited to five (5) minutes per person.

### 3. CLOSED SESSION

Closed Session items not concluded prior to Regular Session may be continued at the end of the Regular Session.

### 4. POTENTIAL CONFLICT(S) OF INTEREST

*(Any Board member who has a potential conflict of interest may now identify the item and recuse himself or herself from discussing and voting on the matter.)*

### 5. CONSENT CALENDAR – Review and Consider for Action:

- a. Approval of minutes of the Board Meeting on September 11, 2023.
- b. Acceptance of the financial statements for the month of August 2023.
- c. Approval of customer installment payment plans for delinquent accounts.

### 6. CORRESPONDENCE

*(Members of the Board or Staff may provide comment on any timely matter related to the District that is not included on the agenda.)*

**7. BOARD ACTION ITEMS** - The Board may take action on any of the following items:

- a. **Financial Report** – Review and discuss a financial presentation by Consultant Alison Lechowicz, of Lechowicz and Tseng. The board may take action to accept the financial report or to give direction to staff.
- b. **Contract for Grant Writing Services** – Review and consider entering into an agreement for services with Provost & Pritchard Consulting for grant writing services in an amount not to exceed \$25,000 to apply for a federal WaterSmart grant for In-Lieu Irrigation pipeline expansion. *Budget Item 620.04 - 2, -5*
- c. **Contract Change Order** – Review and take action to approve change order from Lawrence Backhoe in the amount of \$17,035.41 for the Ag System Expansion.
- d. **Contract Change Order** – Review and take action to approve change order from Lawrence Backhoe in the amount of \$3,942.00 for the Ag System Expansion.
- e. **Annexation Agreement** – Review and take action to enter into an agreement with the Wonderful Nut Company, LLC. related to annexation.

**8. DISTRICT ENGINEER’S REPORT** - The Board may take action on any of the following items:

- a. Operations Monthly Report
- b. Other District Matters

**9. LEGAL COUNSEL REPORT** – The Board may take action on any of the following items:

- a. Legislation
- b. Other District Matters

**10. GENERAL MANAGER’S REPORT** – The Board may take action on any of the following items:

- a. Monthly Operations
- b. Other District Matters

**11. ADJOURN**

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.
- ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 970-8778 or P.O. Box 27950, Fresno, California 93729, at least 48 hours before a District meeting.



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**Minutes of the Meeting of the Board of Directors  
Root Creek Water District  
held on  
September 11, 2023**

**1. Call to Order**

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:04 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Shannon Simonian, Mike DelaGuerra, Eric Bream, and Matthew Cerniglia. Board member absent was Henk Griffin. Members of the public included Julia Stornetta, Al Solis, Nicole Stornetta, Shay Bakman, Heather Bashian, and Craig Armstrong.

**2. Public Comment**

The district received no public comment.

**3. Closed Session**

Ended at 11:20 a.m. There were no reportable items from Closed Session.

**4. Potential Conflicts of interest**

President Bruno and Director Simonian recused themselves for Board Action Item a.

**5. Consent Calendar**

A motion was made by Director DelaGuerra, seconded by Director Cerniglia to adopt the minutes from the August 14, 2023 board meeting, to accept the July 2023 financials and approve customer payment plans. The motion carried.

**6. Correspondence**

There was no correspondence.

**7. Board Action Items**

- a. **Well 277 (Municipal Well #7) Purchase and Sale Agreement** – Director DelaGuerra made a motion, seconded by Director Bream, to enter into an agreement to purchase Well 277 in the amount of \$268,694.30 subject to review by Counsel. The motion carried.
- b. **Pipeline Easement** – Director Cerniglia made a motion, seconded by Director DelaGuerra, to approve a pipeline easement from San Joaquin River Ranch, LLC for

Municipal Well #2 for the benefit of the RCWD Water Treatment and Blending Facility subject to District Engineer and Counsel review. The motion carried.

- c. **Pipeline Easement** – Director Simonian made a motion, seconded by Director Coulthard, to approve a pipeline easement from Riverstone Farms for Municipal Well #1 for the benefit of RCWD Water Treatment and Blending Facility subject to District Engineer and Counsel review. The motion carried.
- d. **Board of Directors Per Diem Policy** – Direction was given to staff to move forward with withholding tax contributions as necessary and to maintain the \$100/meeting per diem for board members. The motion carried.

**8. District Engineers Report**

The number of unmetered connections is going down. Currently, we are at around 155. The volume of water losses is also coming down. Water usage is at 50% of normal day usage and 70% on max day usage relating to a number of activities, including flushing and landscaping.

Brian is currently working on a response to Cloacina with the General Manager and District Counsel. Regarding the Ag System Expansion, we are applying for a Water Smart grant due to the cost of the quote we received from Lawrence Backhoe to harvest our old pipe. The quote came in at or about \$1,000,000 to pull and replace the old pipe. The district would be better served to install new pipe and grant funding can be used to furnish and install.

**9. Legal Counsel Report**

No report given.

**10. General Manager's Report**

16 building permits were pulled the month of August for the Riverstone Development. Road 40 is still cut open, but Madera County has advised us to “move forward with fixing the road.” Madera County has no tot date provided a compaction report, although it was requested in writing. The board gave direction to staff to repair Road 40 before the rainy season comes, causing bigger issues.

**11. Adjournment**

The meeting was adjourned unanimously at 11:43 a.m.

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Julia D. Stornetta, District Secretary

**ROOT CREEK WATER DISTRICT**  
**Statement of Revenues and Expenses-Cash Basis**  
**August 2023**

	Aug 23	Jan - Aug 23
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>410 · Agricultural Revenues</b>		
410.02 · Ag Recharge Fees-Includes Prepd	0.00	54,027.12
410.03 · Ag Capital Fee-Includes Prepaid	0.00	11,725.20
<b>Total 410 · Agricultural Revenues</b>	0.00	65,752.32
<b>420 · Municipal Revenues</b>		
420.02 · Municipal Water Utility Charges	116,574.69	782,907.67
420.03 · Municipal Storm Drain Charges	5,740.91	60,657.98
420.04 · Municipal Wastewater Charges	40,076.73	423,366.14
420.09 · Late Fees (Municipal)	1,896.38	14,820.01
425.02 · Municipal Water Hydrant Usage	5,983.07	49,447.16
<b>Total 420 · Municipal Revenues</b>	170,271.78	1,331,198.96
<b>430.00 · Municipal Revenues-BuilderChrgs</b>		
430.01 · Inspection Fees	7,873.67	297,110.37
<b>Total 430.00 · Municipal Revenues-BuilderChrgs</b>	7,873.67	297,110.37
<b>480 · Other Sources Revenues</b>		
480.01 · Assessments	5,900.80	99,916.52
480.03a · Grant Revenues	0.00	700,103.74
480.03b · Grant Admin Revenue	0.00	29,826.80
480.03c · Grant Costs	0.00	-429,229.42
480.03d · Grant Admin Costs	-4,935.00	-24,861.30
480.04 · Interest Income.	2,806.30	10,315.18
<b>Total 480 · Other Sources Revenues</b>	3,772.10	386,071.52
<b>Total Income</b>	181,917.55	2,080,133.17
<b>Gross Profit</b>	181,917.55	2,080,133.17
<b>Expense</b>		
<b>510 · Water Costs</b>		
510.01 · Water Option Pymnt - MID	61,785.00	275,604.00
510.02 · Water Purchased- MID	691,452.00	691,452.00
<b>Total 510 · Water Costs</b>	753,237.00	967,056.00
<b>520.01 · MID Assessments</b>	0.00	159,173.25
<b>530.01 · MID Roof Top Fee</b>	52,000.00	773,500.00
<b>540 · System Maintenance</b>		
540.01 · Chemicals	5,935.43	30,961.54
540.02 · Repairs & Maintenance	2,620.41	60,895.46
540.03 · Lab Analysis	2,915.00	28,625.50
<b>Total 540 · System Maintenance</b>	11,470.84	120,482.50
<b>550 · System Management</b>		
550.01 · Operator Contracted	30,750.16	587,611.85
550.03 · Inspection Fees	31,427.27	290,675.31
550.04 · Hauling and Discharge	0.00	79,085.11
<b>Total 550 · System Management</b>	62,177.43	957,372.27
<b>560.01 · Permits</b>	0.00	36,132.32
<b>570 · Groundwater Maintenance</b>		
570.01 · Groundwater Measurements	1,323.14	22,950.03
570.02 · Groundwater Sustainability	0.00	38,869.86
<b>Total 570 · Groundwater Maintenance</b>	1,323.14	61,819.89

No assurance is provided on these financial statements.

**ROOT CREEK WATER DISTRICT**  
**Statement of Revenues and Expenses-Cash Basis**  
**August 2023**

	Aug 23	Jan - Aug 23
<b>580 · Services</b>		
580.01 · Power	69,096.78	334,556.38
580.02 · Communications	3,877.36	29,120.23
580.03 · Security	557.00	2,905.84
<b>Total 580 · Services</b>	73,531.14	366,582.45
<b>610 · Marketing</b>		
610.02 · Website	108.88	2,927.73
<b>Total 610 · Marketing</b>	108.88	2,927.73
<b>620 · Professional Fees</b>		
620.01 · Accounting	4,050.00	32,210.50
620.03 · Management Contracted	25,506.67	128,053.35
620.04 · Engineering	32,433.91	121,591.08
620.05 · Legal	0.00	51,301.58
620.06 · GIS Services	987.70	4,768.20
620.09 · Special Counsel	13,075.07	131,670.67
620.10 · Public Finance	11,466.78	23,395.92
<b>Total 620 · Professional Fees</b>	87,520.13	492,991.30
<b>630 · Consultants</b>		
630.04 · GSP	0.00	82,641.35
630.05 · MS4 Program	68.30	13,178.13
<b>Total 630 · Consultants</b>	68.30	95,819.48
640.01 · Membership dues	0.00	14,435.00
650.01 · Insurance	19,605.68	24,962.68
<b>660 · General &amp; Administrative Costs</b>		
660.01 · Printing & Reproduction	77.00	1,402.01
660.03 · Conference & Meetings	1,000.00	8,510.01
660.04 · Travel	53.19	466.80
660.06 · Postage	152.30	249.33
660.07 · Bank Charges	325.00	1,782.50
660.08 · Email Hosting & Storage	135.00	675.00
<b>Total 660 · General &amp; Administrative Costs</b>	1,742.49	13,085.65
<b>Total Expense</b>	1,062,785.03	4,086,340.52
<b>Net Ordinary Income</b>	-880,867.48	-2,006,207.35
<b>Other Income/Expense</b>		
<b>Other Income</b>		
430.02 · Rooftop Fees	418,144.86	756,767.07
430.03 · Water Connection Fees	1,796,374.35	3,120,497.71
430.04 · Wastewater Connection Fees	3,947,586.23	7,065,104.05
430.05 · Storm Drain Connection Fees	692,892.42	1,219,421.49
430.06 · Meter Installation Fees	22,200.00	563,568.50
480.02 · CFD Assessments	2,478.58	773,455.89
<b>Total Other Income</b>	6,879,676.44	13,498,814.71
<b>Other Expense</b>		
900.01 · Capital Expenditures-Equipment	10,120.37	185,794.20
900.02 · Capital Expdtures-Water Meters	45,277.50	195,622.00
900.04 · RC Parkway Recharge Project	0.00	603.37
900.05 · New Well Construction	12,086.90	199,409.56
900.06 · Well #5 Improvements	0.00	10,054.50
900.07 · 400,000 gpd WWTF	6,802.20	345,797.00
900.08 · Storm Drain Basin Modification	0.00	935.00
900.09 · Water Blending Facility	67,845.00	309,135.28
900.90 · Capital Projects Admin Costs	33,757.25	323,015.37
900.10 · Wastewater UV Facility	12,149.26	12,149.26
900.12 · Ag System Expansion Project	404,005.08	1,030,403.82

No assurance is provided on these financial statements.

**ROOT CREEK WATER DISTRICT**  
**Statement of Revenues and Expenses-Cash Basis**  
**August 2023**

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	Aug 23	Jan - Aug 23
930.01 · Bond Issuance Costs	0.00	365,900.00
930.02 · Bond Admin Cost	0.00	5,400.00
960.00 · Debt Payments		
960.1 · Debt Principal	0.00	100,764.53
960.2 · Interest Expense	0.00	31,716.47
	0.00	132,481.00
<b>Total 960.00 · Debt Payments</b>	<b>0.00</b>	<b>132,481.00</b>
970.00 · Bond Payments		
970.02 · Bond Interest	0.00	159,406.25
	0.00	159,406.25
<b>Total 970.00 · Bond Payments</b>	<b>0.00</b>	<b>159,406.25</b>
990.01 · Transfers In	-495,595.13	-660,400.99
990.02 · Transfers Out	495,595.13	660,400.99
	592,043.56	3,276,106.61
<b>Total Other Expense</b>	<b>592,043.56</b>	<b>3,276,106.61</b>
<b>Net Other Income</b>	<b>6,287,632.88</b>	<b>10,222,708.10</b>
<b>Net Income</b>	<b>5,406,765.40</b>	<b>8,216,500.75</b>

No assurance is provided on these financial statements.

**ROOT CREEK WATER DISTRICT**  
**Statement of Revenues & Expenses Budget vs Cash Basis Actual**  
**January through August 2023**

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>410 · Agricultural Revenues</b>				
410.01 · Agricultural Surface Water Chgs	0.00	146,000.00	-146,000.00	0.0%
410.02 · Ag Recharge Fees-Includes Prepd	54,027.12	1,278,971.99	-1,224,944.87	4.2%
410.03 · Ag Capital Fee-Includes Prepaid	11,725.20	238,120.00	-226,394.80	4.9%
<b>Total 410 · Agricultural Revenues</b>	<b>65,752.32</b>	<b>1,663,091.99</b>	<b>-1,597,339.67</b>	<b>4.0%</b>
<b>420 · Municipal Revenues</b>				
420.02 · Municipal Water Utility Charges	782,907.67	890,000.00	-107,092.33	88.0%
420.03 · Municipal Storm Drain Charges	60,657.98	96,000.00	-35,342.02	63.2%
420.04 · Municipal Wastewater Charges	423,366.14	670,000.00	-246,633.86	63.2%
420.09 · Late Fees (Municipal)	14,820.01			
425.02 · Municipal Water Hydrant Usage	49,447.16	52,000.00	-2,552.84	95.1%
<b>Total 420 · Municipal Revenues</b>	<b>1,331,198.96</b>	<b>1,708,000.00</b>	<b>-376,801.04</b>	<b>77.9%</b>
<b>430.00 · Municipal Revenues-BuilderChrgs</b>				
430.01 · Inspection Fees	297,110.37	97,500.00	199,610.37	304.7%
430.07 · Sewer Plug Fee	0.00	26,000.00	-26,000.00	0.0%
<b>Total 430.00 · Municipal Revenues-BuilderChrgs</b>	<b>297,110.37</b>	<b>123,500.00</b>	<b>173,610.37</b>	<b>240.6%</b>
<b>480 · Other Sources Revenues</b>				
480.01 · Assessments	99,916.52	344,000.00	-244,083.48	29.0%
480.03a · Grant Revenues	700,103.74			
480.03b · Grant Admin Revenue	29,826.80	150,000.00	-120,173.20	19.9%
480.03c · Grant Costs	-429,229.42			
480.03d · Grant Admin Costs	-24,861.30	-150,000.00	125,138.70	16.6%
480.04 · Interest Income.	10,315.18			
480.10 · Outside Water Sales	0.00	1,350,000.00	-1,350,000.00	0.0%
<b>Total 480 · Other Sources Revenues</b>	<b>386,071.52</b>	<b>1,694,000.00</b>	<b>-1,307,928.48</b>	<b>22.8%</b>
<b>Total Income</b>	<b>2,080,133.17</b>	<b>5,188,591.99</b>	<b>-3,108,458.82</b>	<b>40.1%</b>
<b>Gross Profit</b>	<b>2,080,133.17</b>	<b>5,188,591.99</b>	<b>-3,108,458.82</b>	<b>40.1%</b>
<b>Expense</b>				
<b>510 · Water Costs</b>				
510.01 · Water Option Pymnt - MID	275,604.00	100,000.00	175,604.00	275.6%
510.02 · Water Purchased- MID	691,452.00			
510.03 · Water Purchases - Wonderful	0.00	1,958,720.00	-1,958,720.00	0.0%
<b>Total 510 · Water Costs</b>	<b>967,056.00</b>	<b>2,058,720.00</b>	<b>-1,091,664.00</b>	<b>47.0%</b>
<b>520.01 · MID Assessments</b>	<b>159,173.25</b>	<b>169,830.90</b>	<b>-10,657.65</b>	<b>93.7%</b>
<b>530.01 · MID Roof Top Fee</b>	<b>773,500.00</b>	<b>210,000.00</b>	<b>563,500.00</b>	<b>368.3%</b>
<b>540 · System Maintenance</b>				
540.01 · Chemicals	30,961.54	60,000.00	-29,038.46	51.6%
540.02 · Repairs & Maintenance	60,895.46	100,000.00	-39,104.54	60.9%
540.03 · Lab Analysis	28,625.50	40,000.00	-11,374.50	71.6%
<b>Total 540 · System Maintenance</b>	<b>120,482.50</b>	<b>200,000.00</b>	<b>-79,517.50</b>	<b>60.2%</b>
<b>550 · System Management</b>				
550.05 · Sewer Plugs	0.00	13,000.00	-13,000.00	0.0%
550.01 · Operator Contracted	587,611.85	729,000.00	-141,388.15	80.6%
550.03 · Inspection Fees	290,675.31	227,500.00	63,175.31	127.8%
550.04 · Hauling and Discharge	79,085.11	175,000.00	-95,914.89	45.2%
<b>Total 550 · System Management</b>	<b>957,372.27</b>	<b>1,144,500.00</b>	<b>-187,127.73</b>	<b>83.6%</b>
<b>560.01 · Permits</b>	<b>36,132.32</b>	<b>34,000.00</b>	<b>2,132.32</b>	<b>106.3%</b>
<b>570 · Groundwater Maintenance</b>				
570.01 · Groundwater Measurements	22,950.03	10,000.00	12,950.03	229.5%
570.02 · Groundwater Sustainability	38,869.86	15,000.00	23,869.86	259.1%
<b>Total 570 · Groundwater Maintenance</b>	<b>61,819.89</b>	<b>25,000.00</b>	<b>36,819.89</b>	<b>247.3%</b>
<b>580 · Services</b>				
580.01 · Power	334,556.38	600,000.00	-265,443.62	55.8%
580.02 · Communications	29,120.23	41,600.00	-12,479.77	70.0%
580.03 · Security	2,905.84	1,365.00	1,540.84	212.9%
580.04 · Equipment Lease	0.00	2,135.00	-2,135.00	0.0%
<b>Total 580 · Services</b>	<b>366,582.45</b>	<b>645,100.00</b>	<b>-278,517.55</b>	<b>56.8%</b>
<b>610 · Marketing</b>				
610.02 · Website	2,927.73	2,000.00	927.73	146.4%
<b>Total 610 · Marketing</b>	<b>2,927.73</b>	<b>2,000.00</b>	<b>927.73</b>	<b>146.4%</b>



**ROOT CREEK WATER DISTRICT**  
**Statement of Revenues & Expenses Budget vs Cash Basis Actual**  
**January through August 2023**

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
<b>620 · Professional Fees</b>				
620.01 · Accounting	32,210.50	47,400.00	-15,189.50	68.0%
620.02 · Audit	0.00	10,000.00	-10,000.00	0.0%
620.03 · Management Contracted	128,053.35	155,000.00	-26,946.65	82.6%
620.04 · Engineering	121,591.08	125,000.00	-3,408.92	97.3%
620.05 · Legal	51,301.58	100,000.00	-48,698.42	51.3%
620.06 · GIS Services	4,768.20	25,000.00	-20,231.80	19.1%
620.08 · Master Planning	0.00	10,000.00	-10,000.00	0.0%
620.09 · Special Counsel	131,670.67	132,000.00	-329.33	99.8%
620.10 · Public Finance	23,395.92	24,000.00	-604.08	97.5%
<b>Total 620 · Professional Fees</b>	<b>492,991.30</b>	<b>628,400.00</b>	<b>-135,408.70</b>	<b>78.5%</b>
<b>630 · Consultants</b>				
630.01 · Grant Preparation	0.00	10,000.00	-10,000.00	0.0%
630.04 · GSP	82,641.35	50,000.00	32,641.35	165.3%
630.05 · MS4 Program	13,178.13	15,000.00	-1,821.87	87.9%
<b>Total 630 · Consultants</b>	<b>95,819.48</b>	<b>75,000.00</b>	<b>20,819.48</b>	<b>127.8%</b>
640.01 · Membership dues	14,435.00	8,000.00	6,435.00	180.4%
650.01 · Insurance	24,962.68	10,000.00	14,962.68	249.6%
<b>660 · General &amp; Administrative Costs</b>				
660.01 · Printing & Reproduction	1,402.01	2,000.00	-597.99	70.1%
660.03 · Conference & Meetings	8,510.01	15,000.00	-6,489.99	56.7%
660.04 · Travel	466.80	1,000.00	-533.20	46.7%
660.06 · Postage	249.33	1,000.00	-750.67	24.9%
660.07 · Bank Charges	1,782.50			
660.08 · Email Hosting & Storage	675.00	1,000.00	-325.00	67.5%
<b>Total 660 · General &amp; Administrative Costs</b>	<b>13,085.65</b>	<b>20,000.00</b>	<b>-6,914.35</b>	<b>65.4%</b>
<b>Total Expense</b>	<b>4,086,340.52</b>	<b>5,230,550.90</b>	<b>-1,144,210.38</b>	<b>78.1%</b>
<b>Net Ordinary Income</b>	<b>-2,006,207.35</b>	<b>-41,958.91</b>	<b>-1,964,248.44</b>	<b>4,781.4%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
430.02 · Rooftop Fees	756,767.07	210,000.00	546,767.07	360.4%
430.03 · Water Connection Fees	3,120,497.71	889,200.00	2,231,297.71	350.9%
430.04 · Wastewater Connection Fees	7,065,104.05	1,982,550.00	5,082,554.05	356.4%
430.05 · Storm Drain Connection Fees	1,219,421.49	372,150.00	847,271.49	327.7%
430.06 · Meter Installation Fees	563,568.50	133,200.00	430,368.50	423.1%
480.02 · CFD Assessments	773,455.89	781,500.40	-8,044.51	99.0%
<b>Total Other Income</b>	<b>13,498,814.71</b>	<b>4,368,600.40</b>	<b>9,130,214.31</b>	<b>309.0%</b>
<b>Other Expense</b>				
900.01 · Capital Expenditures-Equipment	185,794.20	100,000.00	85,794.20	185.8%
900.02 · Capital Expdtures-Water Meters	195,622.00	133,200.00	62,422.00	146.9%
900.04 · RC Parkway Recharge Project	603.37	150,000.00	-149,396.63	0.4%
900.05 · New Well Construction	199,409.56	1,500,000.00	-1,300,590.44	13.3%
900.06 · Well #5 Improvements	10,054.50	100,000.00	-89,945.50	10.1%
900.07 · 400,000 gpd WWTF	345,797.00	100,000.00	245,797.00	345.8%
900.08 · Storm Drain Basin Modification	935.00	25,000.00	-24,065.00	3.7%
900.09 · Water Blending Facility	309,135.28	2,800,000.00	-2,490,864.72	11.0%
900.90 · Capital Projects Admin Costs	323,015.37	367,400.00	-44,384.63	87.9%
900.10 · Wastewater UV Facility	12,149.26	200,000.00	-187,850.74	6.1%
900.11 · Wastewater Ultimate Facility	0.00	581,000.00	-581,000.00	0.0%
900.12 · Ag System Expansion Project	1,030,403.82			
930.01 · Bond Issuance Costs	365,900.00			
930.02 · Bond Admin Cost	5,400.00			
<b>960.00 · Debt Payments</b>				
960.1 · Debt Principal	100,764.53	187,919.68	-87,155.15	53.6%
960.2 · Interest Expense	31,716.47	77,042.32	-45,325.85	41.2%
<b>Total 960.00 · Debt Payments</b>	<b>132,481.00</b>	<b>264,962.00</b>	<b>-132,481.00</b>	<b>50.0%</b>
<b>970.00 · Bond Payments</b>				
970.02 · Bond Interest	159,406.25			
<b>Total 970.00 · Bond Payments</b>	<b>159,406.25</b>			
990.01 · Transfers In	-660,400.99			
990.02 · Transfers Out	660,400.99			
<b>Total Other Expense</b>	<b>3,276,106.61</b>	<b>6,321,562.00</b>	<b>-3,045,455.39</b>	<b>51.8%</b>
<b>Net Other Income</b>	<b>10,222,708.10</b>	<b>-1,952,961.60</b>	<b>12,175,669.70</b>	<b>-523.4%</b>
<b>Net Income</b>	<b>8,216,500.75</b>	<b>-1,994,920.51</b>	<b>10,211,421.26</b>	<b>-411.9%</b>

**ROOT CREEK WATER DISTRICT**  
**A/R Aging Summary**  
**As of August 31, 2023**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
01 Temporary	0.00	0.00	0.00	0.00	0.00	0.00
Alfred & Pearl J Lion, Trustee	0.00	0.00	0.00	5,511.35	35,358.12	40,869.47
Arun Earpula	0.00	0.00	0.00	0.00	900.00	900.00
Browning Contractors Inc.	0.00	1,751.93	0.00	0.00	0.00	1,751.93
Central Valley Ag Managment, LLC	0.00	0.00	0.00	52.00	63,244.44	63,296.44
Cody Bondurant	0.00	0.00	0.00	0.00	1.74	1.74
Copeland Jeffrey A & Selyna K Sivaugn	0.00	0.00	0.00	0.00	10.59	10.59
Coulthard Ents	0.00	0.00	0.00	14,799.58	45,316.41	60,115.99
Coulthard Ent LP & Coulthard Jeffrey	0.00	0.00	0.00	4,602.26	0.00	4,602.26
Dancefire Ranch, LLC	0.00	0.00	0.00	0.00	45,322.06	45,322.06
Donald L & Kimberlee A. Howard	0.00	0.00	0.00	0.00	17,993.95	17,993.95
Granville Homes	0.00	25,293.00	202,344.00	0.00	0.00	227,637.00
Groveland Dev Corp.	0.00	0.00	0.00	14,513.37	12,341.43	26,854.80
Hothi Pardeep Singh	0.00	0.00	0.00	0.00	13.41	13.41
Jaghllassian Moses & Seta TR	0.00	0.00	0.00	5,850.64	38,238.64	44,089.28
Jaghllassian Moses & Seta Trustee	0.00	0.00	0.00	5,856.18	28,506.90	34,363.08
Jeff D Coulthard Trustee	0.00	0.00	0.00	11,656.67	85,986.54	97,643.21
Jim Crawford Construction	0.00	32.40	0.00	0.00	0.00	32.40
KL LHB AIV LLC	0.00	0.00	0.00	8,032.10	0.00	8,032.10
Lawler Excavation & Pipeline	0.00	62.24	0.00	0.00	0.00	62.24
Lawrence Backhoe Service, Inc.	0.00	119.39	0.00	0.00	0.00	119.39
Lennar Homes of CA, Inc.	0.00	0.00	0.00	0.00	67,130.98	67,130.98
Lennar Homes of California Inc.	0.00	0.00	0.00	0.00	45,116.53	45,116.53
Lion Alfred Jr. Family Joint Trust	0.00	0.00	0.00	0.00	48,356.43	48,356.43
Lodge Root Creek No 1 LP	0.00	0.00	0.00	0.00	225.45	225.45
Madera County	0.00	0.00	0.00	0.00	7,494.00	7,494.00
Madera Management Business Trust	0.00	0.00	0.00	0.00	16,307.74	16,307.74
MAG Engineering, Inc.	0.00	162.71	0.00	0.00	0.00	162.71
McCaffrey Homes	0.00	0.00	0.00	0.00	1,101.00	1,101.00
Mesa Asset Management LLC TR	0.00	0.00	0.00	9,859.50	27,894.25	37,753.75
Moses Jaghllassian / Seta Trs	0.00	0.00	0.00	0.00	200,022.05	200,022.05
Philp Enns	0.00	0.00	0.00	0.00	461.58	461.58
Pitman Family Trust	0.00	0.00	0.00	0.00	1,365.14	1,365.14
Riverside Management	0.00	0.00	0.00	0.00	94.58	94.58
Riverstone Community Assn	0.00	0.00	0.00	0.00	1,776.00	1,776.00
Riverstone Development LLC	0.00	0.00	0.00	3,543.01	27,353.32	30,896.33
Riverstone Farms	0.00	0.00	0.00	5,845.12	167,330.57	173,175.69
San Joaquin River Ranch LLC	0.00	9,879.60	17,677.10	173,850.00	694,607.72	896,014.42
Titan Utilities, Inc.	0.00	821.55	0.00	0.00	0.00	821.55
Tri County Excavation Inc.	0.00	24,422.94	0.00	0.00	8.37	24,431.31
Utility Billing Customer	32,404.14	58,620.14	0.00	0.00	0.00	91,024.28
Waldner Shelly Etal	0.00	0.00	0.00	0.00	6.45	6.45
Wathen Castanos Homes	0.00	170.00	255.00	0.00	4,600.00	5,025.00
Wilson Homes, Inc.	0.00	19,218.00	19,218.00	1,748,037.00	557,322.00	2,343,795.00

12:01 PM

09/25/23

**ROOT CREEK WATER DISTRICT**  
**A/R Aging Summary**  
As of August 31, 2023

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Wonderful Agricultural Management LLC	0.00	0.00	0.00	0.00	50.49	50.49
Woodside Homes	0.00	0.00	0.00	0.00	1,028.46	1,028.46
<b>TOTAL</b>	<b><u>32,404.14</u></b>	<b><u>140,553.90</u></b>	<b><u>239,494.10</u></b>	<b><u>2,012,008.78</u></b>	<b><u>2,242,887.34</u></b>	<b><u>4,667,348.26</u></b>

# PAYMENT PLAN AGREEMENT

**Customer Name:** Shelly Waldner

**Property Address:** 715 TIMBERLINE WAY S

**Account No:** R20252.02     **Date:** 8/30/2023

**Current Account Balance:** 2,749.83

**Payment Amount:** 0

**Payment Arrangement Description:** Pay full balance of \$2,749.83 by February 29, 2024

I, \_\_\_\_\_ ("customer"), agree to make remaining payment of \$2,749.83 to Root Creek Water District, I acknowledge and agree that I will pay the final payment of if and agree that my service may be subject to discontinuance I do not comply with this Payment Agreement or do not keep current my account for water service as charges accrue in each subsequent billing period. Please be advised that any account for water service that has been discontinued for nonpayment of bills, will be subject to a fee for reconnection of service. Upon termination of this Payment Agreement, by completion pursuant to scheduled dates or through customer default on the terms and conditions of this Agreement, the remaining balance shall become due and subsequent billing shall require payments pursuant to Root Creek Water District's then current and approved Rate Schedule.

By signing below, I acknowledge and agree that I have committed to Payment Arrangements for my delinquent utility bill to avoid any further administrative late fees and discontinuance of service. I acknowledge and agree that if arrangements are broken; my utility account will revert back to delinquent status and will be subject to said administrative fees along with discontinuance of service until the account has been satisfied by the utility company.

**Shelly Waldner** Digitally signed by Shelly Waldner  
Date: 2023.09.07 13:02:16 -07'00'

Customer Signature

8/30/2023

Date

**FOR INTERNAL USE BY ROOT CREEK WATER DISTRICT**

Approved By: Jan     Date Approved: 9/7/2023     PA #: 202320

Comments: \_\_\_\_\_

# PROVOST & PRITCHARD CONSULTING GROUP

4701 Sisk Rd, Ste 102 • Modesto, CA 95356 • (209) 809-2290  
www.provostandpritchard.com

September 14, 2023

Julia Stornetta  
Root Creek Water District  
PO Box 27950  
Fresno, CA 93729

**Subject: Proposal for US Bureau of Reclamation – Drought Resiliency Project Grant Application Assistance**

Dear Ms. Stornetta:

As requested, Provost & Pritchard Consulting Group (P&P) has prepared this Proposal to provide consultation and grant application for the Ag System Pipeline Expansion Project (Project). We understand that this is time sensitive work as the deadline for submittal is October 31, 2023.

## Project Understanding

Our team has been providing Root Creek Water District (RCWD) with construction administration services while the Project is currently under construction. P&P understands that the District would like to pursue grant funding through the WaterSMART Drought Response Program for Funding Group II (projects up to \$500,000 per agreement with minimum 50% cost share). for the Project to further extend the Ag System Pipeline. Due to the short application period of this grant, P&P has identified a path forward to expedite the process. P&P understands that this is going to be a fast-paced project. To meet deadlines for the District, P&P will work as effectively and efficiently as possible.

## Scope of Services

Provost & Pritchard will prepare the WaterSMART Application pursuant to the Funding Opportunity Announcement (FOA) Number R24AS00007. The application will address the seven (7) prescribed evaluation criteria, supporting documentation, and Standard Forms set forth within the FOA. Provost & Pritchard will coordinate with District staff throughout the process for various items required in the application, such as: District Resolution, support letters, Root Creek Water District water data, District staff wages and rates, and overall review.

This task will also include the preparation of preliminary project design plans, based on the completed design of the Ag System Expansion Project, currently in construction.

*Deliverables:*

- *Grant Application – One (1) electronic copy and One (1) paper copy*
- *Preliminary Design Drawings (60% Design)*

## Professional Fees

P&P will perform the services described on a time and expense bases in accordance with our Standard Fee Schedule in effect at the time services are rendered. These fees will be invoiced monthly as they are accrued, and our total fees will not exceed **\$25,000** without written authorization.

If we mutually agree that additional work that is beyond our scope is required, then we will perform such work on a time and expense basis in addition to our estimated fee.

## Schedule

Once we receive an executed copy of this Proposal, and are authorized to proceed, we can prepare the WaterSMART application. The application is due October 31, 2023, at 4:00 p.m. Mountain Daylight Time. We will be coordinating information with the District through the process to meet this deadline. Timely review and comment will be critical to meeting the deadline.

## Assumptions

- The current project design and understanding will be used developing the project narrative, benefits, and budget proposal in the application.
- District will provide data (water, wages, Resolution, obtain support letters, etc.) in a timely manner, if it has not already been provided.
- The Board of Directors would approve the application with a resolution at the October 2023 board meeting, even though the application will not be complete.
- The District will obtain any needed online accounts through grants.gov for electronic submittal.

## Terms and Conditions

The work will be performed according to this proposal and the terms in our existing Consultant Services Agreement dated December 11, 2017. This would be Task Order 2023-2. If this proposal is acceptable, please sign this document and return a copy to our office. This document will serve as our Notice to Proceed. This proposal is valid for 30 days from the date above.

Sincerely Yours,  
Provost & Pritchard Consulting Group



Ed Caminata, RCE 88473  
Senior Engineer



Heather Bashian, RCE 73075  
Director of Operations

## Terms and Conditions Accepted

By Root Creek Water District

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## CONTRACT CHANGE ORDER

<b>CONTRACT FOR:</b> Ag System Expansion		<b>C.O. No.</b> 4
<b>OWNER:</b> Root Creek Water District		<b>DATE</b> 8/24/2023
<b>CONTRACTOR:</b> Lawrence Backhoe Service		<b>STATE</b> CA
You are hereby requested to comply with the following changes from the contract plans and specifications.		<b>COUNTY</b> Madera
<b>DESCRIPTION OF CHANGES</b> (Supplemental Plans and Specifications Attached)	<b>DECREASE</b> In Contract Price	<b>INCREASE</b> In Contract Price
Description 1. Repair damage to unmarked 8" irrigation pipe at STA 50+52. 2. Re-excavate trench and regrade 27" pipe between Road 39 alignment STA 104+45 and STA 105+03. 3. Exploratory excavation for, and removal of, existing 24" irrigation pipe between In-lieu Lateral 4E STA 638+55 and STA 638+75.		\$ 1,643.88
		\$ 13,746.71
		\$ 1,644.82
	<b>TOTAL</b>	\$ -
<b>NET CHANGE IN CONTRACT PRICE</b>	--	\$ 17,035.41
<b>JUSTIFICATION:</b> Justification 1. Existing 8" irrigation pipe not shown on the project plans. 2. Trench was damaged, and pipe grade altered, by flooding from the San Joaquin River Ranch reservoir pump station. 3. Owner's request.		

The amount of the Contract will be increased By The Sum of:

SEVENTEEN THOUSAND THIRTY-FIVE AND 41/100 DOLLARS \$ 17,035.41

The Contract Total Prior to this Change Order and Including previous Change Orders Is:

TWO MILLION THREE HUNDRED FOUR THOUSAND SIX HUNDRED SIXTY-SEVEN AND 74/100 DOLLARS \$ 2,304,667.74

**The Contract Total Including this and previous Change Orders Will Be:**

**TWO MILLION THREE HUNDRED TWENTY-ONE THOUSAND SEVEN HUNDRED THREE AND 15/100 DOLLARS \$ 2,321,703.15**

This document will become a supplement to the contract and all provisions will apply hereto.

Accepted

Recommended <u>Edward J. Camm</u> <small>Engineer of Record (Owner's Engineer)</small>	(Date) 8/25/2023
Requested <u>[Signature]</u> <small>Contractor's Representative (Contractor)</small>	(Date) 8-25-23

## CONTRACT CHANGE ORDER

<b>CONTRACT FOR:</b> Ag System Expansion		<b>C.O. No.</b> 5
<b>OWNER:</b> Root Creek Water District		<b>DATE</b> 9/29/2023
<b>CONTRACTOR:</b> Lawrence Backhoe Service		<b>STATE</b> CA
You are hereby requested to comply with the following changes from the contract plans and specifications.		<b>COUNTY</b> Madera
DESCRIPTION OF CHANGES (Supplemental Plans and Specifications Attached)	DECREASE In Contract Price	INCREASE In Contract Price
<b>Description</b> 1. Install an additional 27 linial feet of 27 inch class 100 PIP		\$ 3,942.00
<b>Terms &amp; Conditions</b> a. Contractor shall comply with contract requirements. b. Unit prices shall be adjusted to fulfill bidders contract price.		
<b>TOTAL</b>	\$ -	\$ 3,942.00
<b>NET CHANGE IN CONTRACT PRICE</b>	--	\$ 3,942.00
<b>JUSTIFICATION:</b> Justification 1. Owner's request		

The amount of the Contract will be increased By The Sum of:

THREE THOUSAND NINE HUNDRED FORTY-TWO AND 00/100 DOLLARS \$ 3,942.00

The Contract Total Prior to this Change Order and Including previous Change Orders Is:

TWO MILLION THREE HUNDRED TWENTY-ONE THOUSAND SEVEN HUNDRED THREE AND 15/100 DOLLARS \$ 2,321,703.15

**The Contract Total Including this and previous Change Orders Will Be:**

**TWO MILLION THREE HUNDRED TWENTY-FIVE THOUSAND SIX HUNDRED FORTY-FIVE AND 15/100 DOLLARS \$ 2,325,645.15**

This document will become a supplement to the contract and all provisions will apply hereto.

Accepted

\_\_\_\_\_  
Owner's Representative (Owner)

\_\_\_\_\_  
(Date)

Recommended

\_\_\_\_\_  
Engineer of Record (Owner's Engineer)

\_\_\_\_\_  
(Date)

Requested



\_\_\_\_\_  
Contractor's Representative (Contractor)

9/29/23

\_\_\_\_\_  
(Date)



# PROVOST & PRITCHARD CONSULTING GROUP

455 W Fir Ave • Clovis, CA 93611-0242 • Tel: (559) 449-2700  
www.provostandpritchard.com

## Memorandum

**To:** Julia Stornetta/Board of Directors – Root Creek Water District

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**From:** Brian Ehlers

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**Subject:** Status report for Activities through the first week September 2023

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**Date:** September 26, 2023

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### Riverstone Development

Construction status:

1. **Waste Water Treatment Plant Expansion** – Received response from Contractor. Held conversation with attorney and plant operators. Punch list items remain incomplete.



**2. Agricultural System**

- a. Expansion –** Contractor has completed installation of pipe to Main Ranch partners reservoir. Started using the pipeline to the first reservoir on September 14, 2023. Irrigation deliveries to the reservoir have been made at approximately 13 cfs.  
Need to execute agreement with Main Ranch Partners



- b. County – Road 40 –** Received response from the County.



**3. Municipal System -**

- a. Sequestering Study –** The pilot study continues.

## Projects in Design

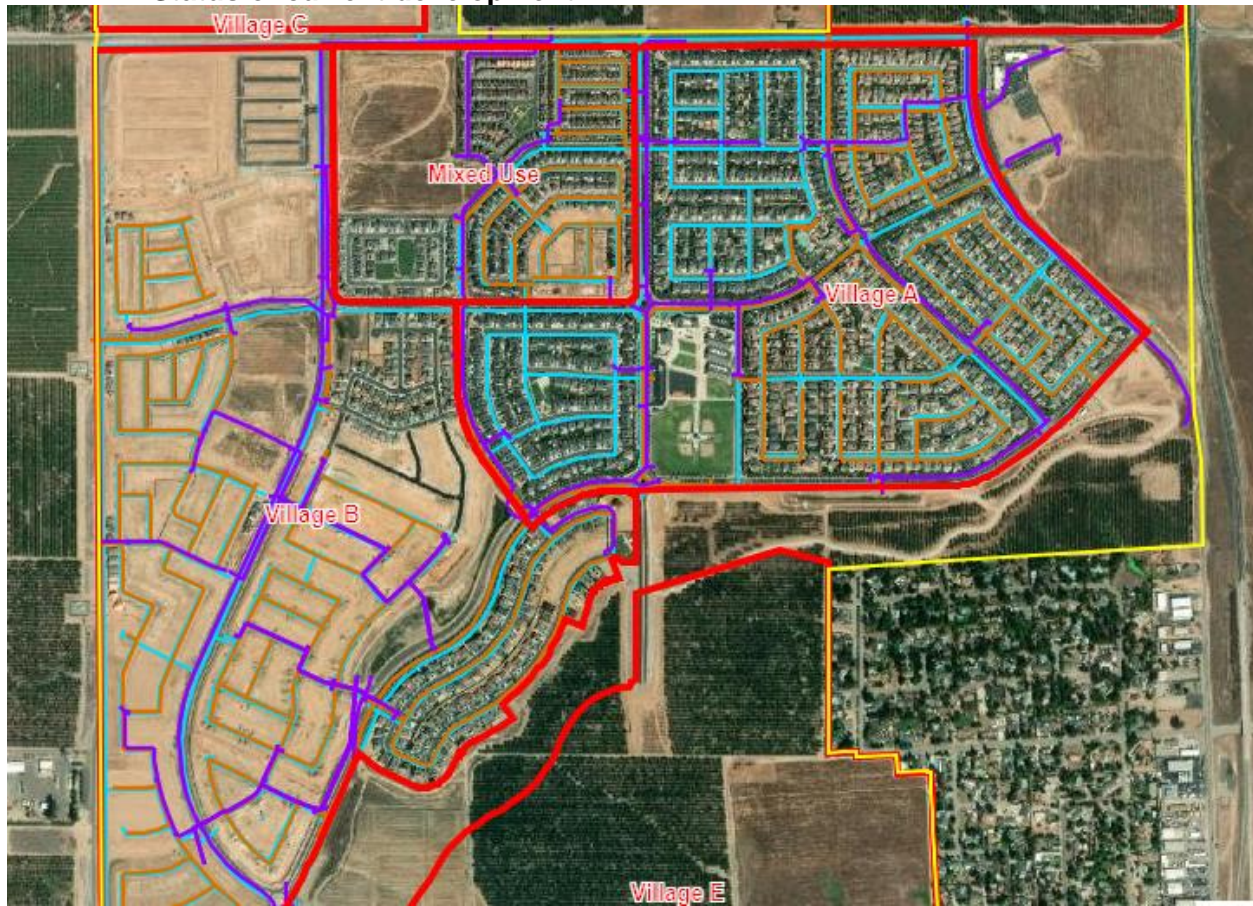
### Project Status:

1. **Groundwater Blending Facility** – Pre-Construction meeting held September 26, 2023. Notice to proceed has not been issued yet.  
Issues to be resolved:
  - a. Purchase of property
  - b. Obtain easement for pipeline installation from Well 1 and 2 to treatment plant property
  
2. **Well 277** – Contracting for furnish and install pump to be included in blending facility due to coordination of work tasks.  
Issues to be resolved include:
  - a. blending facility being operational.
  - b. Coordination with Lennar on raw water pipeline construction
  - c. Purchase of outlot
  
3. **Wastewater Treatment Expansion**
  - a. **Disinfection** – received response from Regional Board.
  - b. **Planning for expansion to 800 K.**- draft of memorandum in progress.
  
4. **80-acre recharge basin** – Nothing to report.
  
5. **Proposition 1 Grant Administration** – Have initiated and submitted multiple quarterly reports and pay estimates.

### Operational Issues:

1. Municipal –
  - a. **Water Accounting** –
    - i. Quarterly drought reporting continues
  - b. Tank site
    - i. Booster station check valves – slam shut recommend modifying
  - c. Water Use
    - i. Working with DDW to modify permit conditions
  
2. Wastewater – Nothing to report
  
3. Storm Water – Nothing to report
  
4. Agriculture –
  - a. Water deliveries estimated to approximate a total of 4,700 af by the end of September
  - b. Recommend District respond to County on repair to road section
  - c. Awaiting water masterplan on expanded water system to serve municipal demands to complete water assessment.
  
5. Overall –
  - a. Working to complete cash flow for capital acquisition
  - b. Need to finalize ownership of land for project features under acquisition agreement
  - c. Need to finalize transfer of in block facilities for Village A blocks 3, 4, 5, 7, 8 and 9 as well as Village B parcels 18, 19, 23, 24, 25, 26, 27, 28, 32, 33.

### Status of current development



-  Water Mainline
-  Sewer Mainline
-  Storm Mainline

**6. Developer Reviews –**

a. Received, Reviewed and Responded to the following submittals:

- i. Village B
  - f. Parcel 12 – Woodside – Four Creeks
- ii. Village E
  - b. Phase 1-Precision
  - c. Phase 2-Precision
  - d. Phase 3A-Precision
  - e. Phase 3B-Precision
  - f. Backbone – 2<sup>nd</sup> phase - Precision

Issues : a. Coordination of earthwork with potential recovery of 24” PVC pipeline

- b. Purchase of Well 277 outlot
- c. Discussion on Well 156 and 66

**1. Construction Review**-issues with construction in support of the following construction.

- c. Village B
  - i. Parcel 8,9                      Wilson
  - ii. Parcel 23                      Wilson
  - iii. Parcel 5-7                      Wathen
  - iv. Parcel 2-4                      Granville
  - v. Parcel 14-17, 21              Lennar
  - vi. Parcel 1                      Lennar
- d. Village E
  - i. Backbone
  - ii. Phase 1

Issues: a. Storm drain basin outlets at Parkway and Road 40 need to be incorporated into requirements for Village B Parcel 1.

b. Storm drain inlets at multiple locations are not consistent with RCWD standards.

**10. Other Subjects**

- a. Acquisition of construction in progress – At request of Legal counsel work with Precision Engineering to develop deeds and easement for transfer of properties.
- b. Infrastructure – Gather shape files from developers to build a GIS map of facilities.
- c. Execution and acceptance of developer in tract improvements
- d. Water Supply Assessment ongoing